

The Intertek Alchemy standard library includes a comprehensive catalog of training courses covering workplace safety, food safety, human resources, operations, life skills, and more. Clients can supplement their standard course library by adding Premium Libraries.

Each of the libraries listed below can be added for an additional annual fee for each worksite. Your Intertek Alchemy representative can provide more detail on pricing.

# The Alchemy of Leadership

(English, Spanish, & Canadian French)

This eLearning library teaches new and emerging supervisors the soft skills they need to manage people effectively and be successful leaders. The topics below have two courses each to introduce and reinforce these leadership essentials.

#### **Communication**

- Active Listening
- Communication Basics
- Difficult Conversations
- Good First Impression
- Providing Constructive Feedback
- Receiving Feedback

#### **Performance Management**

- Anger Management
- Dealing with Difficult People
- Disciplinary Action
- Giving a Performance Evaluation
- Handling Employee Complaints
- How to Conduct an Interview

### Leadership

- Behaving Like a Leader
- Building Trust

- Engaging Employees
- Follow Up and Follow Through
- Managing Change
- Valuing Differences

#### **Teamwork**

How to Delegate

- Motivating Yourself and Others
- Teamwork

# **State-mandated Workplace Harassment Training**

(English & Spanish)

The standard Alchemy course library includes valuable training courses on harassment, diversity, inclusion, and more. But certain states have additional regulations governing the training requirements for workplace harassment. This Premium Library covers those mandated legal requirements set forth for the following states:

California

Delaware

New York

Connecticut

Illinois

# **Food Safety Professional**

(English)

14.5 hours of advanced eLearning courses for professionals who administer, participate, or contribute to food safety programs.

- Environmental Monitoring Program
- Risk Assessment

Verification & Validation

## **Food Safety Inspector**

#### (English)

Developed by International Food Protection Institute (IFPTI) for the FDA. These are the exact same courses FDA uses to train their Investigators. This 19-course library can provide supervisors/managers clarity on regulatory requirements and the focus of FDA inspections.

- Allergens
- Biological Hazards
- Biosecurity
- Environmental Hazards
- HACCP
- Imports

- Inspections, Complaints,
  & Enforcement
- Integrated Food Safety System
- Investigation Principles
- Labeling
- Personal Safety
- Preventive Controls

- Public Health Principles
- Recalls
- Regulatory Foundations
- Sampling
- Sanitation Practices
- Traceability
- Transportation

# **ABA Baking Basics 101**

#### (English & Spanish)

This eLearning course and exam from American Bakers Association introduces the fundamentals for new baking facility employees to hone their craft.

ABA Baking Basics 101

## **Burmese**

These courses covering workplace safety, food safety, animal welfare, and HR have been accurately translated into Burmese. Courses are available as eLearning or Player group-based training.

- Basic Facility Defense
- Basic Facility Defense REFRESHER
- Dangerous Microorganisms in Food Manufacturing
- Food Allergens: Introduction
- Food Allergens: Proper Handling

- Food Allergens: Proper Handling — REFRESHER
- Food Safety Standards: Introduction
- Foodborne Illness: Prevention
- HACCP: Overview
- HACCP: Overview REFRESHER

- Handwashing: Effective Techniques
- Handwashing: Effective Techniques — REFRESHER
- Personal Hygiene: Basics
- Personal Hygiene: Basics REFRESHER
- Preventing Food Contamination

# **Burmese (Continued)**

#### **Animal Welfare**

 Humane Practices for Live Birds Processing

#### **Workplace Safety**

- Ammonia Awareness
- Back Injury Prevention
- Bloodborne Pathogens
- Emergency Preparedness
- Ergonomics

at Processing Facilities

Unloading and Receiving Pigs

- Hearing Protection
- Lift Truck Safety Awareness
- Lift Truck Safety Awareness REFRESHER
- Lockout/Tagout Procedures
- Lockout/Tagout Procedures REFRESHER
- Machine Guarding
- Personal Protective Equipment (PPE)
- Slips, Trips, and Falls

#### **Human Resources**

- Anger Management
- Appropriate Behavior in the Workplace
- COVID-19 Overview
- Diversity & Inclusion
- Proper Workplace Conduct
- Sexual Harassment

- Social Skills in the Workplace
- Workplace Harassment and Discrimination
- Workplace Violence

## **Alchemy Resources**

 Group Training: Learner Basics, Remotes

## **Haitian Creole**

These courses covering workplace safety, food safety, animal welfare, and HR have been accurately translated into Haitian Creole. Courses are available as eLearning or Player group-based training.

- Basic Facility Defense<sup>1</sup>
- Cleaning and Sanitizing: Wet Environments
- Environmental Monitoring:
  Basics
- Food Allergens: Proper Handling<sup>1</sup>

- Foreign Material Exclusion:
  Overview
- Foreign Material Exclusion: Employee Role
- HACCP: Overview<sup>1</sup>
- Hand Washing: Effective Techniques
- Hand Washing: Effective Techniques – REFRESHER
- Listeria: Understanding its Dangers to Food
- Maintenance GMPs
- Personal Hygiene: Basics<sup>1</sup>
- Pest Control: Effective Practices
- Preventing Food Contamination

<sup>1:</sup> These Haitian Creole course are using the shorter "Refresher" course version from the English-language course library.

# **Haitian Creole (Continued)**

#### **Animal Welfare**

- Humane Euthanizing Practices for Poultry
- Humane Practices for Live Bird Processing
- Poultry Welfare During Transportation and Receiving
- Proper Catching and Handling Methods

### **Workplace Safety**

- Ammonia Awareness
- Ammonia Accident Prevention and First Aid
- Basic First Aid
- Bloodborne Pathogens

- Combustible Dust
- Confined Spaces: Basics
- Emergency Preparedness
- Fire Prevention and Protection
- Hearing Protection

- Lift Truck Safety Awareness
- Lockout/Tagout Procedures<sup>1</sup>
- Machine Guarding
- Personal Protective Equipment (PPE)

#### **Human Resources**

- Active Shooter Readiness
- Americans with Disabilities Act
- Appropriate Behavior in the Workplace
- Preventing Illness at Work and at Home
- Workplace Violence

## **Somali**

These courses covering workplace safety, food safety, animal welfare, and HR have been accurately translated into Somali. Courses are available as eLearning or Player group-based training.

- Basic Facility Defense
- Basic Facility Defense REFRESHER
- Dangerous Microorganisms in Food Manufacturing
- Food Allergens: Introduction
- Food Allergens: Introduction REFRESHER

- Food Safety Standards: Introduction
- Foodborne Illness: Prevention
- HACCP: Overview
- HACCP: Overview REFRESHER
- Handwashing: Effective Techniques

- Handwashing: Effective Techniques — REFRESHER
- Personal Hygiene: Basics
- Personal Hygiene: Basics REFRESHER
- Preventing Food Contamination

<sup>1:</sup> These Haitian Creole course are using the shorter "Refresher" course version from the English-language course library.

# Somali (Continued)

#### **Animal Welfare**

 Humane Practices for Live Birds Processing

# at Processing Facilities

#### **Workplace Safety**

- Ammonia Awareness
- Bloodborne Pathogens
- Emergency Preparedness
- Ergonomics
- Hearing Protection

- Lift Truck Safety Awareness
- Lift Truck Safety Awareness REFRESHER

Unloading and Receiving Pigs

- Lockout/Tagout Procedures
- Lockout/Tagout
  Procedures REFRESHER
- Machine Guarding
- Personal Protective Equipment (PPE)
- Slips, Trips, and Falls

#### **Human Resources**

- Anger Management
- Appropriate Behavior in the Workplace
- Diversity & Inclusion
- Proper Workplace Conduct
- Social Skills in the Workplace
- Workplace Harassment and Discrimination
- Workplace Violence

### **Alchemy Resources**

 Group Training: Learner Basics, Remotes

## **Vietnamese**

These courses covering workplace safety, food safety, animal welfare, and HR have been accurately translated into Vietnamese. Courses are available as eLearning or Player group-based training.

- Basic Facility Defense
- Food Allergens: Introduction
- Food Allergens: Proper Handling
- Food Safety Standards: Introduction and SQF

- Foodborne Illness: Prevention
- HACCP: Overview
- Hand Washing:
  Effective Techniques
- Personal Hygiene: Basics
- Personal Hygiene: Basics REFRESHER
- Pest Control: Effective Practices
- Preventative Controls:
  Overview
- Preventing Food Contamination

# **Vietnamese (Continued)**

### **Workplace Safety**

- Ammonia Awareness
- Back Injury Prevention
- Bloodborne Pathogens
- Combustible Dust
- Confined Spaces: Basics
- Conveyor Safety
- Electrical Safety
- Emergency Preparedness
- Ergonomics
- Fall Protection

- Fire Extinguishers: Introduction
- Fire Prevention & Protection
- GHS: Introduction
- GHS: Labels
- GHS: Labels REFRESHER
- GHS: Pictograms and Hazards
- GHS: Pictograms and Hazards REFRESHER
- GHS: Safety Data Sheets
- GHS: Safety Data Sheets REFRESHER

- Hearing Protection
- Heat Exhaustion
- Lift Truck Safety Awareness
- Lift Truck Safety Awareness REFRESHER
- Lockout/Tagout Procedures
- Machine Guarding
- Personal Protective Equipment (PPE)
- Respirators: Introduction
- Slips, Trips, and Falls

#### **Human Resources**

- Appropriate Behavior in the Workplace
- Bullying
- Diversity & Inclusion

- Family and Medical Leave Act
- Proper Workplace Conduct
- Sexual Harassment
- Workplace Harassment and Discrimination
- Workplace Violence

## **Alchemy Resources**

 Group Training: Learner Basics, Remotes

# **Transportation: Supervisors**

## (English)

These eLearning courses meet Federal Motor Carrier Safety Act (FMCSA) legal requirements for supervisors of CDL drivers.

- Reasonable Suspicion: Alcohol
- Reasonable Suspicion: Drugs

# **Transportation: Drivers**

(English; \*indicates 59 courses with Spanish subtitles)

150+ eLearning courses to help you meet DOT and FMCSA training requirements. Courses cover driver safety, defensive driving, warehouse safety, and more for heavy trucks, box trucks, cars, and light duty trucks.

- Accident Procedures
- Air Brakes<sup>2</sup>
- Ammonia Awareness\*
- Automobiles Avoiding Fixed Objects\*
- Automobiles Defensive Driving\*<sup>2</sup>
- Avoiding Fixed Objects\*
- Avoiding Fixed Objects -Medium Duty Truck
- Avoiding Roadside Collisions
- Back Injury Prevention\*
- Backing and Docking -Medium Duty Truck<sup>2</sup>
- Backing and Docking Enhanced\*<sup>2</sup>
- Basic Vehicle Controls
- Bloodborne Pathogens\*
- Box Cutting\*
- CARB
- CDL Basics
- COVID-19 What Drivers Need to Know\*
- CSA Overview
- Cargo Handling
- Cargo Securement<sup>2</sup>
- Communication Medium Duty Truck\*
- Communication Enhanced
- Confined Space
- Coupling Uncoupling\*2
- Customs Security Awareness

- DVIR Pre Post Trip Inspections
- Defensive Driving Medium Duty Truck<sup>2</sup>
- Defensive Driving Enhanced<sup>2</sup>
- Driver Disqualifications<sup>2</sup>
- Driver Distractions\*
- Driver Distractions Medium Duty Truck
- Driver Qualifications\*
- Driver Wellness\*
- Drug and Alcohol Awareness
- Drug and Alcohol Clearinghouse - What Drivers Need to Know<sup>2</sup>
- Emergency Maneuvers
- Emergency Response Plans\*
- Environment
- Fatigue Management\*
- Fatigue Management A Guide for Families
- Fifth Wheel
- Fire Prevention\*
- Flatbed Safety
- Forklift Fundamentals\*
- Forklift Operations\*
- Forklift Propane and Battery Replacement\*
- Fuel Island Procedures
- Fuel Management
- Hand Truck Safety\*
- Hazard Awareness\*

- Hazard Awareness Medium Duty Truck
- Hazmat Communication Rules
- Hazmat Driving and Parking Rules\*
- Hazmat Loading and Placarding
- Hazmat Security Awareness
- Heat Illness\*
- Hours of Service
- Hours of Service No Sleeper<sup>2</sup>
- Hours of Service Updated Provisions - 2020
- IBT Avoiding Fixed Objects
- IBT Backing and Docking
- IBT Basic Vehicle Controls
- IBT Defensive Driving
- IBT Driver Distractions
- IBT Fatigue Management
- IBT Hours of Service
- IBT Intersections
- IBT Left Turns
- IBT Pre-Trip Inspection
- IBT Rear End Collision Avoidance
- IBT Right Turns
- IBT Space Management
- IBT Speed Management
- IBT Winter Driving
- Identification and Diagnosis of Malfunctions
- Intermodal Equipment Inspections

<sup>2:</sup> These courses are available in both eLearning and group-based classroom training with Alchemy Player. Remaining courses are eLearning only.

# **Transportation: Drivers**

#### (English; \*indicates 59 courses with Spanish subtitles)

- Introduction to Electronic **Logging Devices**
- Ladder Safety (Transportation)\*
- Lane Changes and Intersections\*2
- Lift Gate Safety\*
- Lockout Tagout
- Log Books<sup>2</sup>
- Longer Combination Vehicles
- Mounting and Dismounting
- Night Driving<sup>2</sup>
- Night Driving Medium **Duty Truck**
- Pallet Jacks\*
- Parking Lots
- Personal Protective Equipment\*
- Pre-Trip Inspection Without Exercises\*
- Pre-Trip Inspections Enhanced\*2
- Preventative Maintenance
- PRO-DEFENSE MDT An Approach to Safe Driving\*
- PRO-DEFENSE MDT -Distractions\*
- PRO-DFFFNSF MDT -Effective Communication\*
- PRO-DEFENSE MDT -Essential Planning\*
- PRO-DEFENSE MDT -**Evaluating Space\***
- PRO-DEFENSE MDT -Fatigue Management\*
- PRO-DEFENSE MDT -Navigating Hazards\*

- PRO-DEFENSE MDT -Speed Management\*
- PRO-DEFENSE An Approach to Safe Driving\*
- PRO-DEFENSE Distractions\*
- **PRO-DEFENSE** Effective Communication\*
- **PRO-DEFENSE** Essential Planning\*
- **PRO-DEFENSE Evaluating Space\***
- PRO-DEFENSE Fatigue Management\*
- PRO-DEFENSE Navigating Hazards\*
- **PRO-DEFENSE Speed** Management\*
- Railroad Safety
- Rear End Collision Avoidance
- Rear End Collision Avoidance -Medium Duty Truck
- Road Rage<sup>2</sup>
- Roadside Inspections\*
- **Rollover Prevention**
- Safe Lifting\*
- Safe Lifting Driver
- Safe Operation of Manual Pallet Jacks\*
- Safe Operation of Trailer Doors\*
- Safely Raising and Lowering Landing Gear
- Sanitary Transportation Act -What Drivers Need to Know
- Seat Belts<sup>2</sup>
- Seat Belts Medium Duty Truck

- Security Awareness
- Skid Control
- Sleep Apnea
- Slips, Trips and Falls\*
- Space Management Medium **Duty Truck**
- Space Management Enhanced\*
- Space Management Workshop
- Speed Management Medium Duty Truck<sup>2</sup>
- Speed Management Enhanced<sup>2</sup>
- Spill Response
- Summer and Mountain Driving
- Tanker Pre-Trip<sup>2</sup>
- Tanker Rollovers
- **Terminal Trucks**
- Tire Chains HDT MDT
- Trailer Loading/Unloading **Procedures**
- Transporting Lithium Batteries\*
- Trip Planning
- Truckers Against Trafficking\*
- **Urban Driving HDT**
- Urban Driving MDT
- Visual Search
- Visual Search Medium **Duty Truck**
- Whistle Blower Protection\*
- Winter Driving<sup>2</sup>
- Winter Driving Medium **Duty Truck**
- Winter Driving No Chains<sup>2</sup>
- Workplace Awareness\*
- Yard Driving Skills<sup>2</sup>

2: These courses are available in both eLearning and group-based classroom training with Alchemy Player. Remaining courses are eLearning only.





